OFFICE ORDER FOR ACCESSIBILITY & INCLUSION COMMITTEE

In alignment with the Rights of Persons with Disabilities (RPwD) Act, 2016 and UGC Accessibility Guidelines 2022, G. L. Bajaj Institute of Technology & Management (GLBITM), Greater Noida hereby constitutes the Accessibility & Inclusion Committee to ensure full physical, digital, academic, and administrative accessibility across the campus.

COMMITTEE COMPOSITION
• Dr. R. K. Mishra, Professor (In-charge) (Senior Faculty Member)
• Dr. Arvind Mishra (Coordinator – Preferably a Person with Disability / Trained Faculty)
• Mr. Barun Kumar Singh (Member – Administrative Officer)
• Mr. Kaleem Ur Rehman (Member – ICT/ERP In-charge)
• Mr. Santosh Rana (Member – Estate/Infrastructure Manager)
• Dr. Shivesh Tripathi (Member – Library In-charge)
• Mr. Nirmal Kumar Saraswat (Member –Representative Examination Controller)
• Member – Student Representative (PwD) (Vacant)
• Shweta Agrawal - External Expert (NGO / Accessibility Specialist)

ROLES AND RESPONSIBILITIES
• Conduct annual accessibility audits (infrastructure, digital, academic).
• Prepare and implement a 5-Year Accessibility Action Plan.
• Ensure barrier-free access in buildings, classrooms, hostels, and common spaces.
• Monitor development of accessible ICT systems, including website and LMS.
• Facilitate reasonable accommodations (scribes, interpreters, assistive devices).
• Ensure availability of accessible learning materials and formats.
• Coordinate with departments for inclusive examinations and teaching practices.
• Organize awareness and sensitization programs for faculty and students.
• Address accessibility-related grievances and provide timely resolutions.
• Submit annual compliance report to IQAC and publish summary on institute website.

MEETING FREQUENCY
The Committee shall meet at least **four times a year**, and additional meetings may be convened as needed.

DIRECTOR

Copy to:
The Vice Chairman - For kind information please.
All Registrar, Deans and HODs - For Necessary action
All Members of Accessibility & Inclusion Committee.
All Faculty, Staff members and Students through E-mail.
Web   Support